

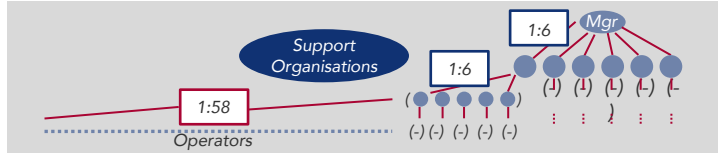
Daily Management in Public Sector

PICTURES BEFORE

Poor workplace organisation



Incorrect team dimensions



PICTURES AFTER

Team meetings with visual management



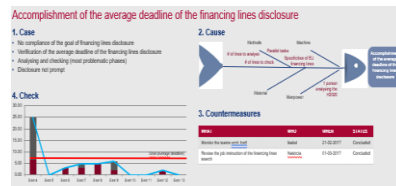
Task Standardisation



Workplace organisation



Structured Problem Solving



Problem

- Lack of management by objectives (KPIs)
- Lack of organisation of physical spaces, which limits productivity
- Difficulty in standardizing knowledge in Teams and effectively train new employees

Root causes

- Teams without autonomy in process maintenance and improvement
- Lack of proactivity in Processes Improvement
- Weak culture of continuous improvement and lack of routines
- Suboptimal number of team members in each team, contributing to **poor coordination** of teamwork

Solution approach

- **Daily Team Meetings** : supported by team boards with KPIs, Work Planning, Priorities Definition and Improvement Cycle
- **Digital and Physical workplace organisation** to boost productivity, improve process transparency and create a better working environment
- **Office Standard Work and Structured problem solving** to improve process efficiency and automate procedures, facilitating employee training – over 100 tasks standardised
- **Team Development Programme** to roll-out implementation to all areas

Benefits

